

**THE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES**

("DCNR") is soliciting qualifications from engineering and/or other related firms licensed in the State of Alabama to provide coastal civil engineering, and other related technical services, on an as needed basis, for various projects of DCNR at various sites and locations in Alabama.

Selection by DCNR shall be based on factors which may include, among others, the following:

- a. Specialized expertise, capabilities, and technical competence, as demonstrated by the proposed approach and methodology to meet project requirements.
- b. Resources available to perform the work.
- c. Record of past performance, quality of work, ability to meet schedules, cost control, and contract administration.
- d. Availability to and familiarity with the project locale.
- e. Proposed project management techniques.
- f. Ability and proven history in handling special project contracts.

In selecting the most qualified firm, ADCNR will be guided by the Manual of Procedures, 2001 Edition, prepared by the Alabama Building Commission. Interested firms should respond with a letter of interest, statements of qualification utilizing GSA Standard Form 330 or any other form of document, firm brochures, and photographs of previous projects, experience and other relevant information.

Submit at least 2 copies of the responses to the address below, as follows:

The contract(s) will be written for two years and have the option to renewal for an additional two years, if both parties agree.

Firms should submit a letter of interest and qualifications **no later than 5:00 p.m. on Friday, December 6, 2019**, to Mr. Terry N. Boyd, PE, PLS, Chief of Engineering Section, Alabama Department of Conservation and Natural Resources, 64 North Union Street, Room 483, Montgomery, Alabama 36104, Telephone (334) 242-3836 or [Terry.Boyd@dcnr.alabama.gov](mailto:Terry.Boyd@dcnr.alabama.gov).

DCNR reserves the right to award a contract to one or more selected entities, as well as to reject all proposals, negotiate further with any entity submitting proposals, or seek additional proposals. **Selection is estimated to occur on or before Friday, December 27, 2019.**

The contract(s) will be written for two years and have the option to renewal for an additional two years, if both parties agree.

**Non-Discrimination.** The Department of Conservation and Natural Resources does not discriminate on the basis of race, color, religion, age, gender, pregnancy, national origin, genetic information, veteran status, or disability in its hiring or employment practices nor in admission to, access to, or operations of its programs, services, or activities.

**Open Trade.** By submitting a bid, the Submitter represents that he/she and the business entity he/she represents is not currently engaged in the boycott of a person or entity based in or doing business with a jurisdiction with whom the State of Alabama can enjoy open trade, as defined in Act 2016-312.

**Non-Commitment of Funds.** Any contract related to this proposed project is subject to the availability of funds and/or the needs of the Alabama Department of Conservation and Natural Resources (ADCNR) and therefore the ADCNR, at its discretion, may or may not issue a final contract as a result of this RFQ. Further, even in the event an initial selection is made by the ADCNR, no selection is final until full execution of a written agreement detailing an agreed upon scope of work. If the ADCNR deems, at its sole discretion, that a satisfactory agreement cannot be reached in accordance with an initial selection; the ADCNR reserved the right to proceed with efforts to make another selection based upon proposals submitted pursuant to this RFQ.

**Open Records Act.** All responses received will be subject to the Alabama Open Records Act, Ala. Code § 36-12-40, (1975), as amended, and may be subject to public disclosure upon request.